

RevTrak Online Payment System Instructions

Visit the RevTrak Web Store

- Access the district Storefront at: <https://forsythpanthers.revtrak.net>
- Click on Create New Account in the pop up window
- Click on the Browse tab and select Tyler
- **Log in** using your Tyler SISK12 Parent Portal Login ID.

Required Fee Payments

- To make required fee payments, click on the student's name to display fees assigned to the student.
- Click the quick-pay button (green highlighted price) to pay in full or enter partial payments directly into the "Pay Amount" fields.
- Click to view additional payment information.
- Click the **Add to Cart** button(s) to add each student's fee(s) to your shopping cart.
- Confirm all items in the cart and click **Checkout** to proceed to the Web Store.
- Confirm all items in your Shopping Cart and click **Go to Checkout**.
- Log in to the Web Store. For first time customers, you will create your Web Store account. Your email address and password will be used to log in for future transactions.
- Enter your billing information and click **Continue**.

Checkout

- Confirm the items in your cart, enter your payment method, and click **Verify Info**.
- After verifying your information, click **Complete Order** to process your transaction and view your receipt.
- The Tyler Sis parent Portal will be updated to show required fees paid. It will update once daily.
- *Please note, previous Web Store transactions can be viewed by clicking the My Account link and logging in to your account.*

Note

- **You will see the Food Service section in RevTrak. This section is not available to take payment on food service accounts at this time.**